

## Power School- Simple How To:

As most are aware, the CBE has moved to the Power School program in order to show parents and students assignments and grades. The following set of instructions will hopefully alleviate confusion around how to access this.

### **Step #1:**

Log in to your MyCBE Power School portal using the link: <https://sis.cbe.ab.ca/public/home.html>

### Student and Parent Sign In

Welcome to the Calgary Board of Education's new MyCBE / PowerSchool Portal.

**Students:** Your username is your CBE Student ID and your password is your CBE network password. If you are new to CBE, ask your teacher or school staff for your CBE Student ID and initial password.

**Parents/Guardians:** Please sign in with your new MyCBE / PowerSchool Parent Account. Your previous *My CBE Account* and *HomeLogic* username/password will no longer work. See [below](#) to create a new Parent Account.

Username

Password

\* **Password Manager Users:** You may experience issues saving this password to your password manager (i.e. LastPass). You may need to manually save the password instead of letting your password manager update it automatically.

Sign In

### **Step #2:**

Once you are logged in, you will see the following page.

Grades and Attendance

Grade History

My Schedule

Attendance History

Class Registration

School Information

District Code  
DDXT

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Attendance

Assignments & Grades

| Attendance By Class |           |    |    |    |    |           |   |   |   |   |  |  | Course                                  | Absences | Lates |  |  |  |
|---------------------|-----------|----|----|----|----|-----------|---|---|---|---|--|--|-----------------------------------------|----------|-------|--|--|--|
| Exp                 | Last Week |    |    |    |    | This Week |   |   |   |   |  |  |                                         |          |       |  |  |  |
|                     | M         | T  | W  | H  | F  | M         | T | W | H | F |  |  |                                         |          |       |  |  |  |
| 1(A-B) 5(A-B)       | FE        | FE | FE | FE | FE |           |   |   |   |   |  |  | Humanities 9                            | 16       | 0     |  |  |  |
|                     | FE        | FE | FE | FE | FE |           |   |   |   |   |  |  | Email Doyle, Tanilla C - Rm: 40         |          |       |  |  |  |
| 2(A)                | FE        |    | FE |    | FE |           |   |   |   |   |  |  | CTF Construction 9                      | 5        | 0     |  |  |  |
|                     |           |    |    |    |    |           |   |   |   |   |  |  | Email Slaughter, Sean J - Rm: 06 - Shop |          |       |  |  |  |
| 2(B)                |           | FE |    | FE |    |           |   |   |   |   |  |  | CTF Foods 9                             | 3        | 0     |  |  |  |
|                     |           |    |    |    |    |           |   |   |   |   |  |  | Email Slaughter, Deb L - Rm: 03 - Foods |          |       |  |  |  |
| 3(A-B)              | FE        | FE | FE | FE | FE |           |   |   |   |   |  |  | Physical Education 9                    | 9        | 0     |  |  |  |
|                     |           |    |    |    |    |           |   |   |   |   |  |  | Email Moulton, Michael S - Rm: Gym      |          |       |  |  |  |
| 4(A-B)              | FE        | FE | FE | FE |    |           |   |   |   |   |  |  | Mathematics 9                           | 8        | 0     |  |  |  |
|                     |           |    |    |    |    |           |   |   |   |   |  |  | Email Schumacher, Kimberly M - Rm: 45   |          |       |  |  |  |

### Step # 3:

Ensure that you have selected the Grades and Attendance on the left hand navigation bar, and you have selected Assignments & Grades tab. This will show you, as you scroll down the courses that your child is enrolled in.

**Grades and Attendance**

**Grade History**

**My Schedule**

**Attendance History**

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**Attendance** **Assignments & Grades**

**Legend**  
xxxx = click for more information about specific assignments  
Term codes: T = term; S = semester; Y = year

| Exp              | Course                                                        | E1 | S1   | S2 | Y1   |
|------------------|---------------------------------------------------------------|----|------|----|------|
| 1(A-B) 5(A-B)    | Humanities 9<br>Email Doyle, Tanilla C - Rm: 40               |    | info |    | info |
| 2(A)             | CTF Construction 9<br>Email Slaughter, Sean J - Rm: 06 - Shop |    | info |    |      |
| 2(B)             | CTF Foods 9<br>Email Slaughter, Deb L - Rm: 03 - Foods        |    | info |    |      |
| 3(A-B)           | Physical Education 9<br>Email Moulton, Michael S - Rm: Gym    |    | info |    | info |
| 4(A-B)           | Mathematics 9<br>Email Schumacher, Kimberly M - Rm: 45        |    | info |    | info |
| Lit(A-B) LT(A-B) | Home room<br>Email Schumacher, Kimberly M - Rm: 45            |    | info |    | info |
| 6(A-B)           | Science 9<br>Email Schumacher, Kimberly M - Rm: 45            |    | info |    | info |

### Step # 4:

To see assignments for a particular course, click on the “info” button under S1 on the same vertical line. Once you click on info for that course it will automatically scroll down for you.

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**Attendance** **Assignments & Grades**

**Legend**  
xxxx = click for more information about specific assignments  
Term codes: T = term; S = semester; Y = year

| Exp              | Course                                                        | E1 | S1   | S2 | Y1   |
|------------------|---------------------------------------------------------------|----|------|----|------|
| 1(A-B) 5(A-B)    | Humanities 9<br>Email Doyle, Tanilla C - Rm: 40               |    | info |    | info |
| 2(A)             | CTF Construction 9<br>Email Slaughter, Sean J - Rm: 06 - Shop |    | info |    |      |
| 2(B)             | CTF Foods 9<br>Email Slaughter, Deb L - Rm: 03 - Foods        |    | info |    |      |
| 3(A-B)           | Physical Education 9<br>Email Moulton, Michael S - Rm: Gym    |    | info |    | info |
| 4(A-B)           | Mathematics 9<br>Email Schumacher, Kimberly M - Rm: 45        |    | info |    | info |
| Lit(A-B) LT(A-B) | Home room<br>Email Schumacher, Kimberly M - Rm: 45            |    | info |    | info |
| 6(A-B)           | Science 9<br>Email Schumacher, Kimberly M - Rm: 45            |    | info |    | info |

## Step #5:

You should now see the screen below. Beside each assignment you will see either a green circle with a check mark, indicating the assignment is complete and handed in, or a variety of other symbols. Please see the legend at the bottom if you see a symbol other than a green circle with a check mark, to see the status of your child's assignment.

|            |          |                                     |  |  |  |    |                      |
|------------|----------|-------------------------------------|--|--|--|----|----------------------|
| 12/08/2019 | Products | House of Commons                    |  |  |  | -- |                      |
| 12/08/2019 | Products | Lobbying in Canada                  |  |  |  | -- |                      |
| 12/03/2019 | Products | Harrison Bergeron Assignment        |  |  |  | -- |                      |
| 12/03/2019 | Products | Lorax Theme- Initial                |  |  |  | -- | <a href="#">View</a> |
| 12/03/2019 | Products | Lorax Theme-Edited                  |  |  |  | -- | <a href="#">View</a> |
| 12/03/2019 | Products | News Media in Politics              |  |  |  | -- |                      |
| 12/03/2019 | Products | Symbol Quest                        |  |  |  | -- | <a href="#">View</a> |
| 12/03/2019 | Products | The Lorax Paragraph                 |  |  |  | -- | <a href="#">View</a> |
| 12/03/2019 | Products | The Road Not Taken                  |  |  |  | -- | <a href="#">View</a> |
| 11/08/2019 | Products | Government Vocab and Spectrum check |  |  |  | -- | <a href="#">View</a> |
| 11/08/2019 | Products | Leader's Debate Question            |  |  |  | -- | <a href="#">View</a> |
| 11/08/2019 | Products | Political Party Analysis            |  |  |  | -- | <a href="#">View</a> |
| 11/08/2019 | Products | Six Word Story                      |  |  |  | -- | <a href="#">View</a> |
| 09/26/2019 | Products | Open Minds Journal Cover            |  |  |  | -- |                      |
| 09/19/2019 | Products | Country Presentation                |  |  |  | -- | <a href="#">View</a> |

Grades last updated on: 12/8/2019

### Legend

Icons - Stems/Outcomes | - Has Description | - Has Comment | - Collected | - Late | - Missing | - Exempt from Final Grade | - Absent | - Incomplete | - Excluded

## Step # 5:

To see your child's grades on any given assignment, click on the bar graph symbol. Once you click on it, the assignment will expand to show you the stems that fall within it, as well as the grade they achieved.

|                                                                            |          |                                     |  |  |    |                      |
|----------------------------------------------------------------------------|----------|-------------------------------------|--|--|----|----------------------|
| 12/08/2019                                                                 | Products | House of Commons                    |  |  | -- |                      |
| 12/08/2019                                                                 | Products | Lobbying in Canada                  |  |  | -- |                      |
| 12/03/2019                                                                 | Products | Harrison Bergeron Assignment        |  |  | -- |                      |
| 12/03/2019                                                                 | Products | Lorax Theme- Initial                |  |  | -- | <a href="#">View</a> |
| 12/03/2019                                                                 | Products | Lorax Theme-Edited                  |  |  | -- | <a href="#">View</a> |
| 12/03/2019                                                                 | Products | News Media in Politics              |  |  | -- |                      |
| 12/03/2019                                                                 | Products | Symbol Quest                        |  |  | -- | <a href="#">View</a> |
| 12/03/2019                                                                 | Products | The Lorax Paragraph                 |  |  | -- | <a href="#">View</a> |
| WRITES.HUM - Writes to develop, organize and express information and ideas |          |                                     |  |  | 3  |                      |
| MANAGES.HUM - Manages and evaluates information and ideas                  |          |                                     |  |  | 3  |                      |
| COMMUNICATES.HUM - Communicates ideas in an informed and persuasive manner |          |                                     |  |  | 3  |                      |
| 12/03/2019                                                                 | Products | The Road Not Taken                  |  |  | -- | <a href="#">View</a> |
| 11/08/2019                                                                 | Products | Government Vocab and Spectrum check |  |  | -- | <a href="#">View</a> |
| 11/08/2019                                                                 | Products | Leader's Debate Question            |  |  | -- | <a href="#">View</a> |
| 11/08/2019                                                                 | Products | Political Party Analysis            |  |  | -- | <a href="#">View</a> |
| 11/08/2019                                                                 | Products | Six Word Story                      |  |  | -- | <a href="#">View</a> |
| 09/26/2019                                                                 | Products | Open Minds Journal Cover            |  |  | -- |                      |
| 09/19/2019                                                                 | Products | Country Presentation                |  |  | -- | <a href="#">View</a> |

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